



OFFICE OF THE MAYOR

## NOTICE TO PROCEED

20 December 2023

**M.G. SCAPE AUDIO EVENTS MANAGEMENT**  
L34 B37 Warsaw St. Town & Country Southville  
Barangay Sto. Tomas Binan, Laguna

Dear Sir/Madam:

We wish to inform you that the contract for the Negotiated Procurement - Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Service for the **Production Company for the Pasig Festive Harmony Music Festival – City Mayor’s Office** covered by **Contract No. 100-23-11-7887** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

We look forward to the completion of this project to our mutual satisfaction.

Very truly yours,

**HON. VICTOR MA. REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

  
**ATTY. JERONIMO U. MANZANERO** *PS*  
City Administrator

Conforme:   
**MARY ANN Q. DE GUZMAN**  
Authorized Representative  
**M.G. SCAPE AUDIO EVENTS  
MANAGEMENT**

Date: DEC. 20, 2023